

Accounting Technology

Associate of Applied Science Degree

Program Overview:

The Accounting Technology Associate Degree includes instruction in accounting principles and theory, business law application, tax accounting, payroll, computerized accounting, information systems, budgeting and cost accounting, financial statement preparation and analysis, and financial planning. The degree will assist those in both small and large business entities to analyze business transactions, communicate information management, handle compliance with governmental tax regulations, and effectively communicate the data gained in the accounting process.

How Much Can I Earn?

\$19,200-\$36,030

*wages and salary data provided by the Bureau of Labor Statistics, Tennessee Department of Labor

What Will I Do On The Job?

In the field of accounting, you will perform routine accounting activities such as maintenance of general ledgers, preparation of various accounting statements and financial reports and accounts payable or receivable functions. Some accounting clerks may be fully responsible for the accounting records of a business. Others may be responsible for specific parts of the records. You should have knowledge of commonly used concepts, practices, and procedures within a particular field. You may work under the immediate supervision of an accounting professional, a supervisor or manager.

What Skills Will I Use On The Job?

Develop your skills in areas such as accounting, business and tax law, mathematics, office management, communication, and spreadsheet.

Possible Job Titles:

Accountant, Bookkeeper, Fixed Asset Accountant, Billing and Collection Clerk, Regulation Compliance in Banking and Other Industries, Accounts Receivable, Payable, and Payroll Entry Level Positions, Paraprofessionals in Accounting and Tax Preparation at Bookkeeping or Public Accounting Firms, Cost Accountant, and Brokerage Assistants.

Who Will Hire Me?

Accounting clerks and bookkeepers are hired by public accounting firms, state and local government, private and public organizations, businesses, and occasionally by individuals.

Chattanooga State graduates work with such organizations as Bank of America, BTI Transport, Chattanooga Group, Chattanooga Medical Supply, TAC Air, The Chattanooga, Dillards, Tractor Supply Company.

Need More Information?

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