

FINANCIAL AID OFFICE
Disbursement and Bookstore Charge Schedule 2013-2014

	STUDENT TURNED IN ALL FINANCIAL AID REQUIREMENTS BY:	FUNDS AVAILABLE TO STUDENTS	FUNDS DISBURSED TO STUDENT ACCOUNT	BOOKSTORE CHARGES
CONFIRMATION AND ATTENDANCE IS REQUIRED FOR DISBURSEMENT!				
FALL	August 1, 2013	*NLT September 13, 2013	All federal, state, and institutional aid.	Bookstore charges will only be authorized to students that have paid their fees/confirmed attendance the day presiding the email notice. Charge period: August 12th to 29th Email notices will be sent: August 9th, 16th, and 23rd
	After August 1	Depending on the volume of files anticipate 4 to 6 weeks from the date the student turns in all documents	All federal, state, and institutional aid.	
SPRING	November 15, 2013	*NLT February 7, 2014	All federal, state, and institutional aid.	Bookstore charges will only be authorized to students that have paid their fees/confirmed their attendance. Charge period: January 9th to 24th TigerWeb message posted on Fin Aid Status: January 8th and 17th
	After November 15	Depending on the volume of files anticipate 4 to 6 weeks from the date the student turns in all documents	All federal, state, and institutional aid.	

***NLT = not later than**

Students that complete their file or turn in incomplete documents after the designated date above must be prepared to pay their tuition/fees and receive financial aid as a reimbursement.

1st Disbursement of Loan funds delayed 30 days for FIRST-TIME FRESHMAN LOAN BORROWERS.

2nd Disbursement of Loan funds at midpoint for TCAT (formerly TTC) STUDENTS.

Periodically check your TigerWeb account and your Chattanooga State email for important financial aid information.

To receive excess financial aid funds, students must pay their fees by “**confirming**” their attendance and ATTEND classes. To confirm your attendance, follow the instructions on ChSCC’s Financial Aid webpage. Attendance must be recorded on the student’s account to receive excess funds.

Once a student receives their excess financial aid, the student is responsible for any balances on their account due to adding or dropping classes.

Think before cashing: Remaining in all your classes is critical to avoid repayment of federal funds. Also, meeting the institutions Satisfactory Academic Progress (SAP) standard is required. If you are thinking about withdrawing from all your classes, you should seek guidance from a financial aid counselor.

Contact Information:

Email: finaid@chattanoogastate.edu

Phone: 423-697-4402 Fax: 423-697-3126

Location: Student Center, 1st Floor, Information Desk